

**RUSH PLANNING BOARD
SPECIAL PERMIT APPLICATION**

APPLICATION # _____ FEE PAID \$125.00 DATE _____

PUBLIC HEARING DATE _____ TAX ACCOUNT # _____

OWNERS NAME _____ PHONE # _____

ADDRESS _____ ZONING _____

PROPERTY LOCATION _____

TENANT/LEESE NAME & ADDRESS _____
(IF NOT APPLICANT)

LENGTH OF INTENDED USE _____

EXPLAIN YOU PROPOSAL IN DETAIL
(Use back of Application for additional comments)

OWNERS SIGNATURE _____

INSTRUCTIONS:

1. Submit **21** copies of the Application; comment in particular on the anticipated changes in traffic, parking requirements, hours of operation, and amount of nonresident help required.
2. Pay required Public Hearing fee at Town Clerk's Office.
3. Submit **21** copies and PDF no larger than 10mb of an instrument survey, tape location map, or an accurate sketch of the property showing the following:
 - a. North arrow
 - b. General location of property within the Town of Rush
 - c. Boundaries and dimensions of the property
 - d. Location of all structures on subject property
 - e. Names and owners of adjacent property
 - f. Location of all buildings on adjacent property within 100 ft. of boundaries of subject property
4. Submit completed New York State Short Environmental Assessment Form

The Applicant and/or his authorized agent must be present at the Public Hearing.

Applications not accompanied by the required maps or drawings will not be accepted.

ALL ENGINEERING FEES INCURRED BY THE RUSH PLANNING BOARD IN THEIR REVIEW OF THIS APPLICATION WILL BE PAID BY THE APPLICANT PLUS A 10% ADMINISTRATIVE FEE.