



Welcome to the 2020-2021 Rush after school program at the Good Shepherd School!

Please call or text 314-8537 (the Rush after school phone) to notify Sue or Becky that your child will NOT be attending the program for that day if they are scheduled to come. Please make sure you talk to them if your child has a fever or has a COVID positive test. We need to assure all of the children and staff's safety, so we need your help with this change.

ADDITIONAL IMPORTANT INFORMATION PLEASE READ!!!!!!

1. Parents are not allowed in the building. The after-school staff will meet you at the WEST entrance and have your sign out your child. Please make sure you only use that door.
2. Because of the new restrictions please send the following into after school program on the 1st day. A beach towel to sit on outside while they play, and a water bottle.
3. We will be making bags of crayons, scissors, etc. with each of their names in it.
4. If you child is ill and has a fever, please call us at 314-8537 asap.

**Rush Recreation Department
AFTER SCHOOL PROGRAM – 2020-2021 SCHOOL YEAR
REGISTRATION FORM**

Program Site: Good Shepherd School

The goal of this program is to provide a safe, structured, supervised environment where your child can play and interact with friends. Program activities include arts & crafts, games, outings, and gym time. The program runs from school dismissal until 6:00 p.m. each full day of the school calendar.

The program fee is based on a Monday through Friday registration. Quarterly payments are as follows for residents, and non-residents of Rush. The due dates are located in the handbook. Please write them on your calendar. Thank you.

<u>Resident</u>	<u>Non-Resident</u>
5 days a week \$498.00	\$599.00
4 days a week \$399.00	\$479.00
3 days a week \$299.00	\$359.00
2 days a week \$200.00	\$239.00
1 day a week \$100.00	\$120.00

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Please complete the following registration form and return it along with your initial payment to the Rush Town Clerk's Office. Checks should be made out to the Rush Town Clerk, 5977 East Henrietta Rd Rush NY 14543. Please complete a separate form for each child registered. You are only required to come to the town clerk's office for the first quarter. There is a handbook that is given upon registration.

-----Cut / parent/guardian to keep upper half of sheet-----

Child's Name: _____ Grade: _____ Age: _____ School: _____

Parent/Guardian's Name: _____

Address: _____
(Please add street, town and zip code)

E-mail address: _____

Home Phone #: _____

Work Phone# (mother or father): _____

Cell phone (mother or father): # _____

Emergency Contact: _____

Emergency Phone #: _____

Family Relative/Emergency contact: _____

(WE MUST BE ABLE TO REACH SOMEONE IN AN EMERGENCY, PLEASE NOTIFY US IF YOUR PHONE NUMBERS CHANGE)

Doctor's Name: _____ Phone #: _____

Additional pertinent information that staff should be aware of:

Please check the days which your child will attend the program:

All days ___ Monday ___ Tuesday ___ Wednesday ___ Thursday ___ Friday ___

My child has permission to participate in the Rush after School Program and authorize the program staff to act for me according to their best judgment in any medical situation. I acknowledge that the Recreation Department does not provide accident insurance for program participants. I agree to hold the Town of Rush; it is employees and agents harmless for any accident or incident occurring while my child participates in the program. I allow my child to attend any outings scheduled by the after-school staff.

Parent/Guardian Signature: _____ Date: ___/___/___

Amount Paid: _____

SNACKS

The Rush after school program will provide the daily snacks. The cost of the snacks is included in the after school fee.

PAYMENT POLICY

We can no longer allow late payments past 15 days due. If quarterly payments are later than 15 days you will receive a warning via e-mail. If we still do not receive a total quarterly payment after 15 days you will be asked to make other arrangements for your child after school. Thank you.

The payment for the after school program is based on Monday through Friday registration. The program runs from 2:00PM-6:00PM. The after school payments are broken down into 4 quarters throughout the school year. The cost is per child.

1 st Quarter	at registration
2 nd Quarter	November 5 th , 2020
3 rd Quarter	February 13 th , 2021
4 th Quarter	April 9 th , 2021

	Resident of Rush	Non-resident
5 days a week	\$498.00	\$599.00
4 days a week	\$399.00	\$479.00
3 days a week	\$299.00	\$359.00
2 days a week	\$200.00	\$239.00
1 day a week	\$100.00	\$120.00

Welcome to the Rush after school program!

**RUSH RECREATION DEPARTMENT
2020-2021 AFTERSCHOOL RECREATION PROGRAM**

The Rush Recreation Department's after school program is ran out of the Good Sheppard School from 2:00pm to 6:00PM pm. The goal of the program is to provide a structured, supervised, fun and caring environment for the participants. Activities include games, arts & crafts, outings and gym time. The program will follow the Rush-Henrietta School District calendar year. There will be no after school when school is closed.

If a snow day is declared by the Rush Henrietta School district the Rush after school Program **will not** run. If school is let out early the children will be directed to Good Sheppard where a Rush recreation staff member would meet them. You will be notified immediately if the after school program needs to close early due to dangerous weather conditions.

**PARENTS/GUARDIANS
Important
PROGRAM INFORMATION
PLEASE READ**

- Children are to be picked up **no later than 6:00pm.** **If Possible please be there at 5:45PM.**
- 1st offense is a verbal warning;
- 2nd offense is a **LATE PICK UP CHARGE** of \$30.00 after **5:30PM sharp at the discretion of the after school Director and assistant.**
**Another charge of \$30.00 will be added
To your cost for every 5 minutes you are late.**
- Parents must sign their children out for them to be released.
- A signed note for the parents will be needed if someone other than a Parent is picking up the children.
- Children should come prepared to play outside.
Program leaders must be informed of any food allergies or special Medical conditions your child may have and important phone numbers.
- THERE MUST BE A DESIGNATED RESPONSIBLE PERSON TO PICK UP YOUR CHILD FROM THE RUSH AFTER SCHOOL PROGRAM. IF NO ONE PICKS UP YOUR CHILD BY 6:00PM THE RECREATION SUPERVISOR WILL NOTIFY CHILD PROTECTIVE SERVICES. WE CANNOT TAKE YOUR CHILD HOME OR BRING THEM TO OUR HOME.
- Vacations are excluded from pricing. Make up days are not allowed. Staffing is based on registered numbers for that day. Parents are responsible for supplying their children's Epi Pens and Inhalers. It is the parent's responsibility to make sure their children's Inhalers and Epi pens are not expired. We are qualified to administer the
Epi Pens, but NOT the inhalers. The child must be able to self administer the inhaler.

**IF THERE IS A CHANGE IN YOUR CHILDS SCHEDULE YOU
MUST LET THE RUSH AFTER SCHOOL STAFF KNOW BY
CALLING 585-314-8537.
To be kept in a safe place**

To contact Counselors (Sue/Becky) 314-8537
Phone is on M-F 2:00-5:30PM leave message for illness of child.

Parents:

We have had to revise the code of conduct to include Covid 19 protections. Please review with your child and give it to the after-school director. Thank you.

Rush after school child code of conduct

Must be reviewed with child and signed

1. I will not harass or intentionally physically and/or verbally hurt anyone in the Rush after school program.
2. I will follow the rules that the counselors review with me at the after-school program.
3. I will not go anywhere in the school without permission from the after-school counselor.
4. I will not bully, demean, or make fun of any person at the Rush after school program.
5. I will not take anything that does not belong to me without permission.
6. If I have a problem during the after-school program, I will seek the help of the after-school staff.
7. I will ask to use items at the after-school program.
8. If I feel ill or hurt, I will tell the after-school counselors.
9. I will only use the after-school cell phone for emergencies and will ask permission to use the cell phone.
10. Be respectful and kind to all staff and peers at the after-school program.
10. When in the gym or outside I will not hurt anyone on purpose.
11. When I am on an outing for the after-school program I will stay with the counselors and not talk to strangers.
12. I will follow the school rules regarding outside playgrounds and school property.

To follow the districts policy and the Monroe County Department of Health guidelines the after-school program will have to have additional rules to protect the children and staff;

1. Each child will need to come to after school with a mask on and will need to wear one when at the program. We will have extra disposable ones as needed.
2. Each child will have an assigned seat so that there will be 6 feet of distance between them.
3. There will be only 2 children at a time (boy and girl) allowed to go to the bathroom at a time

4. I will have my own supplies to use and I will not use any one else's supplies.

I realize that if I do not follow these rules, I will receive a verbal warning from the after-school counselor(s) and my parents informed of the warning. If I continue the bad behavior after I have received a warning I will be suspended from the Rush after school for a designated amount of time decided by the after-school counselor. If the problem continues, I will be removed from the after-school program permanently.

Child's signature: _____

Parent's signature: _____

Please return to the Rush after school director

Rush after school Code of Conduct 4/11/13, reviewed 3-31-14, revised 6-25-15, Reviewed 4-6-16, 1-27-17, 12-20-17, Reviewed/changed 8-27-18, reviewed 2-5-19, 1-6-20, revised 8-20-20