

RUSH TOWN BOARD  
2012 Organizational Meeting  
including Oath of Office Ceremony  
January 3, 2012

The 2012 Oath of Office Ceremony and Organizational Meeting of the Rush Town Board was called to order by Supervisor Richard Anderson at 7:00 PM on January 3, at the Rush Town Offices, 5977 East Henrietta Road, Rush, New York, followed by the Pledge of Allegiance to the Flag.

Town Justice Henry Kirch opened the Oath of Office Ceremony thereafter swearing in Town Justice Thomas S. Doupe. From that time forward, elected officials Supervisor Richard E. Anderson, Town Clerk Pamela J. Bucci, Councilwoman Kathryn Steiner, Councilman Daniel Woolaver and Highway Superintendent Mark E. David were sworn into office.

Thereafter, Supervisor Anderson offered all to partake in the refreshments presented for those attending the ceremony and meeting. He further explained that the Organizational Meeting would begin and included many administrative items that begin at the start of the New Year.

Present:	Daniel Woolaver	-----	Councilman
	William Riepe	-----	Councilman
	Kathryn Steiner	-----	Councilwoman
	Lisa Sluberski	-----	Councilwoman
	Richard Anderson	-----	Supervisor
	Pamela Bucci	-----	Town Clerk

Others:	Dave Sluberski	-----	Resident
	Al Sweet	-----	Resident
	Mark David	-----	Highway Superintendent, Resident

**RESOLUTION #1-2012**

Councilman Riepe, BE IT RESOLVED, that the Town Board acknowledges and approves the reappointment of the following persons to the offices and part-time positions specified for the year beginning January 1, 2012 and ending December 31, 2012. Councilwoman Sluberski seconded the motion.

Assessor's Office:

Assessor's Clerk:

Colleen Statskey

Buildings Department and Code Enforcement Offices:

Building Code Compliance Officer:

Gerald Kusse

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Coordinator of Emergency Preparedness: Richard Tracy  
Fire Marshal and Assistant Building  
Code Compliance Officer: Richard Tracy

Maintenance: Richard Schneider  
Maintenance: Cecil Palmer  
Maintenance: William Chase

Dog Control Office:

Dog Control Officer: Michael Czora  
Emergency Dog Control Officer: William Chase

Recreation Office:

Recreation Supervisor: Patricia Stephens

Supervisor's Office:

Secretary to Supervisor: Dawn Annunziata

Town Historian Office:

Town Historian: Marjorie Kirch

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #2-2012**

Councilman Riepe moved, BE IT RESOLVED, that that Town Board acknowledges and approves the Supervisor's reappointment of Donald Reynolds as part-time Budget Officer for the year 2012 pursuant to Section 103(2) of Town Law and as part-time Director of Finance for the year 2012. Councilwoman Sluberski seconded to the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #3-2012**

Councilman Riepe moved, BE IT RESOLVED, that the Town Board acknowledges and approves the Town Clerk's reappointment of Meribeth Palmer as full-time Deputy Town Clerk for the year beginning January 1, 2012 and ending December 31, 2012. Councilwoman Sluberski seconded to the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION# 4-2012**

Councilman Riepe moved, BE IT RESOLVED, that the Town Board acknowledges and approves the Justices appointments of the following person(s) to the offices and part-time positions specified for the year beginning January 1, 2012 and ending December 31, 2012. Councilwoman Sluberski seconded to the motion.

Clerk to Town Justice:	Stephanie Anderson
Clerk to Town Justice:	Sally Newell
Clerk IV:	Vacant
Court Attendant:	Samuel Hillmon
Court Attendant:	Charles DiSalvo

**RESOLUTION #5-2012**

Councilman Riepe moved, BE IT RESOLVED, that the Town Board acknowledges and approves Highway Superintendent Mark David's appointment of David J. Kyle, Deputy Highway Superintendent for the year beginning January 1, 2012 and ending December 31, 2012. Councilwoman Sluberski seconded to the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #6-2012**

Councilwoman Sluberski moved, BE IT RESOLVED, that the Town Board acknowledges that Town Clerk/Collector Pamela Bucci has been appointed as *Records Management Officer* pursuant to Section 57.19 of the Cultural Affairs Law which requires the Records Management Officer to establish a program for the

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proper maintenance of all Town Records. Supervisor Anderson seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #7-2012**

Councilwoman Sluberski moved, BE IT RESOLVED, that Town Clerk Pamela Bucci shall be appointed as Registrar of Vital Statistics for 2012. Supervisor Anderson seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #8-2012**

Councilwoman Sluberski moved, BE IT RESOLVED, that the Town Board acknowledges and approves the reappointment the following person(s) to the positions specified for a five-year term beginning January 1, 2012 and ending December 31, 2016. Supervisor Anderson seconded the motion.

Planning Board:	Donald Sweet
Zoning Board:	Amber Corbin
Conservation Board:	To be determined

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #9-2012**

Councilwoman Sluberski moved, BE IT RESOLVED, that the following persons be reappointed as Chairpersons to the following boards commencing January 1, 2012 and ending December 31, 2012. Supervisor Anderson seconded the motion.

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Planning Board: John Felsen  
Zoning Board of Appeals: Donald Van Lare  
Conservation Board: Dave Watson  
Board of Assessment Review: Karen Hopkins

Roll:

Councilman Riepe aye  
Councilwoman Sluberski aye  
Councilwoman Steiner aye  
Councilman Woolaver aye  
Supervisor Anderson aye carried.

**RESOLUTION #10-2012**

Councilwoman Sluberski moved, BE IT RESOLVED, that the following persons be appointed as Deputy Chairpersons to serve when the Board Chairman is not available for the year 2012. Supervisor Anderson seconded the motion.

Planning Board: John Morelli  
Zoning Board of Appeals: Robert Weiler  
Conservation Board: To be determined  
Board of Assessment Review: To be determined

Roll:

Councilman Riepe aye  
Councilwoman Sluberski aye  
Councilwoman Steiner aye  
Councilman Woolaver aye  
Supervisor Anderson aye carried.

**RESOLUTION #11-2012**

Councilwoman Steiner moved, BE IT RESOLVED, that the Town Clerk notify by letter all persons regarding their new appointments and terms of office and keep updated records as acted upon at the meeting of the Town Board, inform appointees of their need to take an oath of office, where applicable, furnish a Code of Ethics to the new appointees and file such appointments as required by law. Councilman Woolaver seconded the motion.

Roll:

Councilman Riepe aye  
Councilwoman Sluberski aye  
Councilwoman Steiner aye  
Councilman Woolaver aye  
Supervisor Anderson aye carried.

**RESOLUTION #12-2012**

Councilwoman Steiner moved, BE IT RESOLVED, that the Town Clerk files a listing of all Town elected officials and offices with the address, date of appointment and expiration date of terms, within twenty (20) days of the appointment with the County Clerk's office and by the tenth of January with the New York State Department of Audit and Control. Councilman Woolaver seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #13-2012**

Councilwoman Steiner moved, BE IT RESOLVED, that the Town Board acknowledges and approves the appointment of the following volunteer Library Board of Trustees members for five-year terms as specified. Councilman Woolaver seconded the motion.

<i>Terry Shearn, Member:</i>	<i>term ending 12/31/2015</i>
<i>Julia Lederman, President:</i>	<i>term ending 12/31/2013</i>
<i>Letty Laskowski, Vice-Pres.:</i>	<i>term ending 12/31/2013</i>
<i>Rob Lewkowicz, Member:</i>	<i>term ending 12/31/2014</i>
<i>James Richard, Member:</i>	<i>term ending 12/31/2015</i>
<i>Chris Giordano, Treasurer:</i>	<i>term ending 12/31/2015</i>
<i>Jack Mould, Secretary:</i>	<i>term ending 12/31/2014</i>

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #14-2012**

Councilwoman Steiner move, BE IT RESOLVED, that the Town Board acknowledges and approve Assessor's Grievance Day for 2012 to be held May 22, 2012. Councilman Woolaver seconded the motion.

Roll:

Councilman Riepe	aye
Councilwoman Sluberski	aye
Councilwoman Steiner	aye

Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #15-2012**

Councilwoman Steiner moved, BE IT RESOLVED, that the Town Board acknowledges and approves the Rush Beautification Committee and that the members of the committee are working in a voluntary capacity. Councilman Woolaver seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #16-2012**

Councilman Woolaver moved, BE IT RESOLVED, that CHA, 16 Main Street, Powers Building, Rochester, New York shall be appointed as engineers for the Town. Councilman Riepe seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #17-2012**

Councilman Woolaver authorizes Supervisor Anderson to enter into a municipal consultant agreement with the engineering firm CHA for the year 2012. Councilman Riepe seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #18-2012**

Councilman Woolaver moved, BE IT RESOLVED, that the Town Board does hereby retain Harris Beach PLLC, 99 Garnsey Road, Pittsford, New York, as attorneys for the Town of Rush, commencing January 1, 2011 until December 31, 2012 for a retainer

fee of \$46,000.00 excluding litigation which, when authorized, will be billed at an hourly rate. Councilman Riepe seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #19-2012**

Councilman Woolaver moved, BE IT RESOLVED, that the amount of reimbursement for expenses incurred by the employees having medical coverage with the Town of Rush under the Flexible Spending Agreement be set at \$850.00 for the year 2012. Full-time employees not covered by the Town insurance will receive \$1,300. Contributions made by elected officials and employees, rated ½ time or greater, for their flexible spending accounts are limited to a maximum of \$5,000.00 for dependent care and \$2,500.00 for health care for the year 2012. Councilman Riepe seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #20-2012**

Councilwoman Woolaver moved, BE IT RESOLVED, that the Payroll Schedule for 2012 is as follows:

Twenty-six (26) bi-weekly pay periods with payment every other Thursday for all employees with the exception of quarterly payments starting March 31, 2012, for: Town Historian, Town Board Councilpersons and members of the Zoning Board, Planning Board and Conservation Board and the exception of a single payment commencing May 22, 2012 for: Board of Assessment Review. Councilman Riepe seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #21-2012**

Supervisor Anderson moved, BE IT RESOLVED, that the regular meetings of the Rush Town Board shall be held on the second and fourth Wednesdays of each month. Councilwoman Sluberski seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #22-2012**

Supervisor Anderson moved, BE IT RESOLVED, that pursuant to Section 64 (11) of the Town Law, the Town Board hereby designates the Sentinel and the Henrietta Post as the official newspapers of the Town. Councilwoman Sluberski seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #23-2012**

Supervisor Anderson moved, BE IT RESOLVED, that since there is no newspaper published exclusively for the Town, a bi-monthly newsletter will be published and distributed town-wide by the Supervisor's office. Councilwoman Sluberski seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #24-2012**

Supervisor Anderson moved, BE IT RESOLVED, that each newly appointed member of the Zoning Board of Appeals and Planning Board be required by Town Law §§267 and 271 to attend a complete planning and or zoning training program, which is usually held October through December and require attendance of four (4) hours of

training per year and that any training in excess may be carried over into the succeeding years. Councilwoman Sluberski seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #25-2012**

Supervisor Anderson moved, BE IT RESOLVED, that each current member of the Zoning Board of Appeals and Planning Board shall be required to attend the mandatory training required by the New York State Law annually. Certification of attendance at the required training is to be presented to the Town Clerk by the end of the calendar year. Councilwoman seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #26-2012**

Councilman Riepe moved, BE IT RESOLVED, that the Town Board recognizes the existence of the Farmland Advisory Committee as established by the Town Board as an advisory committee for balance in preservation and/or development of land within the Town. The Town Board also acknowledges the members of this committee are working in a voluntary capacity. Councilwoman Sluberski seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #27-2012**

Councilman Riepe moved, BE IT RESOLVED, that vouchers for claims be submitted to the Town Clerk's office by noon on the Friday prior to the second Wednesday of each month and that an Abstract of claims be submitted to the Supervisor and available for the Town Board's review by Tuesday preceding the next regularly

scheduled Town Board meeting and that vouchers shall not be accepted for payment without prior department head approval. Councilwoman seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #28-2012**

Councilman Riepe moved, BE IT RESOLVED, that the just and reasonable expenses incurred by the town officials in attending Monroe County Association luncheon meetings will be an acceptable town charge and will be reimbursed. Councilwoman Sluberski seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #29-2012**

Councilman Riepe moved, BE IT RESOLVED, that the membership in the Association of Towns of the State of New York and payment of membership dues for 2012 in the amount of \$1,000.00 is hereby authorized. Councilwoman Sluberski seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #30-2012**

Councilman Riepe moved BE IT RESOLVED that the Town Board deems the membership of municipal officials in associations of municipal officials and paying dues thereof as actual and necessary expenses and the Board has determined that the membership would be beneficial to the officials in the performance of their municipal functions and make such membership a duty of their office. Councilwoman Sluberski seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #31-2012**

Councilwoman Sluberski, BE IT RESOLVED, that the Supervisor Anderson, as Chief Fiscal Officer, is hereby authorized to invest funds of the Town which are not required for immediate expenditures as provided by Section 11 of the General Municipal Law during the year 2012. Supervisor Anderson seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION 32-2012**

Councilwoman Sluberski moved, BE IT RESOLVED, that with the prior approval by the Town Board, elected officials and others who attend the Association of Towns meeting, may be reimbursed for actual expenses to the limit of the per diem charges as determined by the State of New York and the IRS schedule. Supervisor Anderson seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #33-2012**

Councilwoman Sluberski moved, BE IT RESOLVED, that the Town contract to lease space at Suburban Animal Hospital for the three-day legally required holding period for stray dogs from the town. Supervisor Anderson seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	

Supervisor Anderson aye carried.

**RESOLUTION #34-2012**

Councilwoman Sluberski moved, BE IT RESOLVED, that petty cash funds be continued and established as follows for 2012:

Librarian	\$160.00	Recreation Supervisor	\$150.00
Town Clerk – Checking	\$100.00	Town Clerk – Drawer	\$100.00
Town Historian	\$25.00	Town Justice (each)	\$50.00
Supervisor	\$50.00		

Supervisor Anderson seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #35-2012**

Councilwoman Sluberski moved BE IT RESOLVED, that credit cards be established for town business use only for departments listed and approved at the August 12, 2009, Town Board meeting. Supervisor Anderson seconded the motion.

Town Clerk	\$2,500
Highway Superintendent	\$2,500
Library Director	\$1,000
Recreation Supervisor	\$1,000
Recreation Leader	\$1,000
Building Maintenance	\$1,000

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #36-2012**

Councilwoman Steiner moved, BE IT RESOLVED, that the Town of Rush may accept Monroe County and New York State and School District coalition bid proposals for

materials used in the Highway Department. Councilman Woolaver seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #37-2012**

Councilwoman Steiner moved, BE IT RESOLVED, that the Town Board acknowledges the necessity for annual maintenance and upkeep of the buildings and equipment for the health and safety of employees and the public and expresses its approval for the Supervisor to contract for the annual cleaning of the septic system, windows, furnace, gutters, etc. and also any emergency repairs/replacements that may arise. Councilman Woolaver seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #38-2012**

Councilwoman Steiner moved, BE IT RESOLVED, that the Town Board of Rush, New York, County of Monroe, has consented to the temporary assignment of its justices to preside in other Town Courts in the Seventh Judicial District as the need arises during the year 2012 and approves the temporary assignment of judges from other Town Courts in the Seventh Judicial District to this Court as the need arises during the year 2012. Councilman Woolaver seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #39-2012**

Councilwoman Steiner moved, BE IT RESOLVED, that pursuant to Town Law Section 42, the Town Board establishes the office of Deputy Supervisor and that the Town Board acknowledges and expresses its approval of the Supervisor's intention to

name William Riepe, as Deputy Supervisor for the year 2012 with the right to carry out the duties of the Town that might need attention during the absence of the Supervisor. Councilman Woolaver seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

#### **RESOLUTION #40-2012**

Councilwoman Steiner moved, BE IT RESOLVED, that pursuant to Section 64(1) of the Town Law, the Town Board hereby designates JP Morgan Chase Bank, N.A. as the depositories for the Town funds of all its offices and departments and withdrawn upon check, draft, note or written order of the Town of Rush, signed by Supervisor Richard Anderson or Deputy Supervisor William Riepe, and also that the bank is hereby authorized to pay such checks, drafts, notes or written orders and to receive same for credit to the account of the payee, or in payment of the individual indebtedness of the payee, or any other holder when so signed, without injury as to the circumstances of their issue or the disposition of their proceeds, whether drawn to the individual order of or tendered in payment of the individual obligation of any of the above persons or of any officer or employee of the Town; and also, that the Supervisor and the Town Clerk are hereby authorized to certify to the Bank a copy of this resolution. The bank may rely and act upon such certification of any changes therein. Councilman Woolaver seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

#### **RESOLUTION #41-2012**

Councilman Woolaver moved, BE IT RESOLVED, that the authorized mileage reimbursement be set at \$.555 per mile as set by the 2012 United States Government Internal Revenue Service optional standard mileage rate. Supervisor Anderson seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	

Councilman Woolaver                      aye  
Supervisor Anderson                      aye                      carried.

**RESOLUTION #42-2012**

Councilman Woolaver moved, BE IT RESOLVED, that the monies in the amount of \$170.00 per person will be allowed for the purchase of work shoes, work coats and work jackets for the Highway Department and these items will be maintained by the employee at their own expense. Supervisor Anderson seconded the motion.

Roll:

Councilman Riepe                      aye  
Councilwoman Sluberski                      aye  
Councilwoman Steiner                      aye  
Councilman Woolaver                      aye  
Supervisor Anderson                      aye                      carried.

**RESOLUTION #43-2012**

Supervisor Anderson moved, BE IT RESOLVED, that the following liaisons be maintained for establishing communications between the Town Board as follows:

Conservation Board: Daniel Woolaver      Planning Board: William Riepe  
Fire Commissioners: William Riepe      Recreation Department: Richard Anderson  
Library Board of Trustees: Kathryn Steiner      Zoning Board of Appeals: Lisa Sluberski

Councilman Woolaver seconded the motion.

Roll:

Councilman Riepe                      aye  
Councilwoman Sluberski                      aye  
Councilwoman Steiner                      aye  
Councilman Woolaver                      aye  
Supervisor Anderson                      aye                      carried.

**RESOLUTION #44-2012**

Councilman Woolaver moved, BE IT RESOLVED, that the Town Board sets the following fee schedule for the year 2012:

FEE

**1. Zoning Board of Appeals:**

- a) Appeals for area variance                      \$100.00
- b) Appeal for use variance                      \$200.00
- c) Application for sign variance                      \$100.00

**2. Planning Board:**

FEE

**Application for Site Plan Review**

Single Family Dwelling	\$125.00
Multiple Family Dwelling, Commercial or Industrial	\$200.00 plus \$30.00 per 1000 square foot
Application for a Special Permit	\$125.00

**Application for Preliminary**

Hearing on a Subdivision of land into two parcels	\$125.00 plus \$20.00 for each additional parcel that is subdivided
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**Application for Final Hearing on**

a Subdivision into two or more parcels	\$50.00 per parcel over two parcels
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- All Engineering fees incurred by the Planning Board in their review of a subdivision are to be charged to the applicant plus 10% administrative reimbursement.
- All fees required when filing special districts, such as drainage and park districts, with Monroe County will be charged to the applicant.

**Lot Line Adjustments** made administratively \$50.00

**Peddler Permit** \$40.00

**3. Building Permits:**

(T.G.A.) TOTAL GROSS AREA

All residential single family construction	\$ 10.00 per 100 sq. ft. (T.G.A)
Multiple dwelling & townhouse construction	\$ 11.00 per 100 sq. ft. (T.G.A.)
Commercial or industrial construction	\$ 12.00 per 100 sq. ft. (T.G.A.)
Agricultural use construction	\$ 5.50 per 100 sq. ft. (T.G.A.)

Minimum building fee	\$ 50.00 for all construction
Maximum building fee	\$100.00 for agricultural construction

Miscellaneous building fee (chimney, fireplace, wood stove, outdoor furnace)	\$ 50.00
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- Any engineering fees incurred, at the discretion of the Building Department, for plan review or consultation, to be billed to the applicant at cost plus 10%

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administrative expenses.

Re-inspection fee		\$ 50.00
Levied to the permit holder at the discretion of the Building Department when multiple inspections are required		
Certificate of Occupancy or Compliance	Residential	\$ 50.00
	Commercial	\$100.00
Sign Permit Application Fee		\$ 2.00 per square foot
Swimming Pools		
1-2 Family above ground		\$ 35.00
In-ground		\$ 40.00 plus \$10.00 for fence permit
All others		\$100.00 plus fence permit
Demolition Permit		\$ 50.00

Recreation Fee:

Fees charged to all new residential construction or replacement at a new street number location upon issuance of a building permit or Certificate of Occupancy to be deposited in a fund for use of land and construction capital improvements for park, playground, or recreation purposes.

Single family residential	\$300.00
Two family residential	\$600.00
Multiple dwelling	
Studio/One bedroom per unit	\$150.00
Two bedroom per unit	\$200.00
Three or more bedrooms per unit	\$300.00

<b>Fence permit</b>	\$ 25.00
Communication device permit	\$ 10.00 per foot \$450.00 min.

Building permits can be renewed for ½ the original permit fee, the minimum permit fee will still apply.

Road Work Permits:

Fees:

Residential driveway - town road	\$ 80.00
Commercial driveway - town road	\$120.00
Temporary access - construction	\$ 80.00

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Underground boring	\$ 80.00
Road cuts	\$300.00
Work within ROW	\$ 80.00

Fees:

Annual inspection of residential rental property	\$50.00
Replacement of doors and windows	\$50.00
Annual fire inspection of Commercial/Industrial	\$50.00
Re-roofing permit	\$50.00
Permit for interior remodeling	\$50.00
Installation of underground fuel tanks	\$50.00
Back-up generator installation	\$50.00
Electrical repairs/additions	\$50.00
HVAC replacements	\$50.00
Operating permits	\$50.00

Councilwoman Sluberski seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #46-2012**

Councilman Woolaver moved, BE IT RESOLVED, that the salaried positions, established for retirement purposes and based on time logs and hours provided for in department budgets, are as follows:

Salaried Positions	General Fund Wage Schedule 2012				
	Merit Step Positions				
	-----Step-----				
	1	2	3	4	5
Bldg & Code Comp. Inspector	27,831	28,666	29,526	30,411	31,323
Director of Finance	22,158	22,824	23,508	24,213	24,939
Assessor	16,686	17,187	17,703	18,235	18,781
Budget Officer	3,746	3,859	3,974	4,093	4,216
Fire Marshall & Asst Bldg & Code	6,457	6,650	6,850	7,055	7,268
Historian	3,263	3,361	3,462	3,566	3,673
Dog Control Officer	4,002	4,123	4,246	4,374	4,505
Dog Control Officer -2	202	208	214	220	226
Laborer -Town Hall	5,143	5,297	5,456	5,619	5,787

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Emergency Disaster Officer	1,000	1,029	1,060	1,091	1,124
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Elected Officials

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 Elected Officials – Salaries 2012

Supervisor	31,017
Town Clerk/Tax Collector	50,010
Highway Superintendent	70,817
Councilperson	7,373
Town Justice	13,490

Councilwoman Sluberski seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #47-2012**

Supervisor Anderson, moved BE IT RESOLVED that the following hourly rate schedules be adopted and established for retirement purposes and based on time logs and hours provided for in department budgets are as follows:

Hourly Positions	General Wage Schedule 2012				
	Merit Step Positions				
	-----Step-----				
	1	2	3	4	5
Secretary to Supervisor	13.90	14.32	14.75	15.19	15.65
Deputy Town Clerk	13.90	14.32	14.75	15.19	15.65
Assessment Clerk -PT	13.11	13.50	13.91	14.33	14.76
Secretary Planning & Zoning	12.60	12.97	13.36	13.76	14.17
Court Clerk 1	14.21	14.64	15.08	15.52	15.99
Clerk IV (Cashier)	11.74	12.10	12.46	12.84	13.23
Court Attendant -PT	11.90	12.26	12.63	13.01	13.39
Recreation Supervisor	14.16	14.59	15.02	15.47	15.94
Recreation Leader PT -1	13.25	13.65	14.06	14.47	14.91
Recreation Leader -Seasonal -2	10.04	10.34	10.65	10.97	11.29
Recreation Attendant 1	10.59	10.90	11.23	11.57	11.91
Recreation Attendant 2	9.69	9.99	10.28	10.59	10.90
Recreation Attendant 3	9.14	9.41	9.70	10.00	10.29
Laborer (Town Hall)	11.79	12.15	12.52	12.89	13.28
Laborer 2, Parks	11.58	11.92	12.28	12.65	13.03

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Highway Department Wage Schedule 2012							
Merit Step Positions							
	-----Step-----						
	1	2	3	4	5	6	7
Foreman	25.39	26.15	26.93	27.74	28.57	29.43	30.31
Deputy Highway Super.-Stipend	1,301	1,339	1,379	1,421	1,464	1,508	1,552
Heavy Motor Equip Operator	20.35	20.96	21.59	22.25	22.91	23.59	24.30
Motor Equip Operator -1	19.19	19.76	20.35	20.96	21.59	22.25	22.91
Motor Equip Operator -2	18.63	19.19	19.76	20.35	20.96	21.59	22.25
Laborer	12.38	12.75	13.14	13.54	13.94	14.36	14.79
Clerk	12.35	12.72	13.10	13.49	13.90	14.32	14.75
Dispatcher 1	12.38	12.75	13.14	13.54	13.94	14.36	14.79
Dispatcher 2	10.78	11.11	11.44	11.79	12.15	12.52	12.89
Dispatcher 3	10.47	10.78	11.11	11.44	11.79	12.15	12.52

The following salaries for library personnel have been approved by the Rush Public Library Board of Trustees:

Library Wage Schedule 2012					
Merit Step Positions					
	-----Step-----				
	A	B	C	D	E
Library Technician	34,043	35,064	36,115	37,198	38,314
Senior Library Clerk	11.79	12.15	12.52	12.89	13.28
Library Cleaner (non-step)	12.26				
Library Clerk	9.41	9.70	10.00	10.29	10.60
Library Page	8.04	8.28	8.53	8.78	9.05

Councilwoman Sluberski seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #48-2012**

Supervisor Anderson moved BE IT RESOLVED to adopt the following salary effective January 1, 2012, and that such salaries be payable quarterly unless otherwise noted:

Appointed Officials – Board Salaries 2012

Chairperson, Planning Board	825
Member, Planning Board	636
Chairperson, Zoning Board	722
Member, Zoning Board	551
Chairperson, Conservation Board	722
Member, Conservation Board	551
Chairperson, Assessment Review Board	153
Member, Assessment Review Board	102

Election Inspectors Pay Schedule

*Fees are adopted by the Monroe County Board of Elections*

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Primary Day (10 hour day) @\$10/hr.	100.00
Election Day (17 hour day)@10/hr.	170.00
Chairperson (1 per district)	40.00
New Inspector training/test	25.00
Three-year training/test	25.00

Councilwoman Sluberski seconded the motion.

Roll:

Councilman Riepe	aye	
Councilwoman Sluberski	aye	
Councilwoman Steiner	aye	
Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

**RESOLUTION #49-2012**

Supervisor Anderson moved, BE IT RESOLVED, that the Highway Department and Highway Superintendent's time is based on an 8 hour day. Town Hall employee's time is based on a 7 hour day. All positions classified as part-time are based on a 6 or less hour day. Councilwoman Sluberski seconded the motion.

Roll:

Councilman Riepe	aye
Councilwoman Sluberski	aye
Councilwoman Steiner	aye

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Councilman Woolaver	aye	
Supervisor Anderson	aye	carried.

Supervisor Anderson offered to adjourn the Organizational Meeting. Meeting was declared adjourned at 7:30 PM by common consent of all board members.

Respectfully submitted,

Pamela J. Bucci  
Town Clerk